Outreach Portal User Password and Login System

When a new user is added, a temporary password will be assigned to their account. After the user logs in for the first time, they will be prompted to change their password. Passwords must be at least 6 characters in length and contain at least 1 letter and number.

The password that is set here will be valid for up to 90 days. At any time, if the user decides they would like to change their password, they can do so by hovering over the Logout menu link and clicking on User Settings.

Prior to a user's password expiring, they will be prompted to change it.

After 90 days, the user will be required to change their password when they login.